

**MINUTES**  
**Special Meeting of the Finance Committee**  
**April 10, 2019 – 5:30 p.m.**  
**Village Hall of Tinley Park – Council Chambers**  
**16250 S. Oak Park Avenue**  
**Tinley Park, IL 60477**

Members Present: J. Curran, Chairman  
M. Pannitto, Village Trustee  
C. Berg, Village Trustee

Members Absent: None

Other Board Members Present: None

Staff Present: D. Niemeyer, Village Manager  
P. Carr, Assistant Village Manager  
B. Bettenhausen, Village Treasurer  
M. Zonsius, Assistant Village Treasurer  
P. Connelly, Village Attorney  
D. Framke, Marketing Director  
P. Hoban, Economic Development Manager  
L. Valley, Executive Assistant to the Manager and Trustees  
L. Godette, Deputy Village Clerk  
L. Carollo, Commission/Committee Secretary

**Item #1** - The Special Meeting of the Finance Committee was called to order at 5:35 p.m.

**Item #2 – CONSIDER APPROVAL OF THE MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON JANUARY 29, 2019** – Motion was made by Trustee Pannitto, seconded by Trustee Berg, to approve the minutes of the meeting of the Finance Committee held on January 29, 2019. Vote by voice call. Chairman Curran declared the motion carried.

**Item #3 – DISCUSS ENGAGEMENT LETTER WITH SIKICH LLP TO CONDUCT THE ANNUAL FINANCIAL AUDIT OF THE VILLAGE FOR FISCAL YEAR ENDING APRIL 30, 2019** - B. Bettenhausen, Village Treasurer stated a couple of years ago an RFP (Request for Proposal) was sent out for audit services and the Village selected Sikich LLP. An engagement letter is required annually, outlining responsibilities, fees and other services provided to the Village to initiate the audit process. The Finance Committee received a copy of the engagement letter for review.

Motion was made by Trustee Pannitto, seconded by Trustee Berg, to recommend approval of the engagement letter set forth by Sikich LLP be placed on the agenda for the next Village Board meeting. Vote by voice. Chairman Curran declared the motion carried.

**Item #4 – REVIEW MARCH 2019 FINANCIAL REPORT** - Brad Bettenhausen, Village Treasurer presented a revenues update for March 2019 - Fiscal Year 2019, Month 11. A summary status of revenues for Sales Tax, Home Rule Sales Tax, Use Tax, Income Tax, Property Tax, Video Gaming, Motor Fuel Taxes and Commuter Parking were the subjects of the report. Of note; Sales Tax reporting sales activity in December 2018 shows a 3.2% decline from last fiscal year, however, a year-to-date increase of 2.5%. This is the fourth consecutive reporting period where sales taxes have been less than the comparable prior period. The Finance Department will continue to monitor for possible signs of an economic slowdown.

The Finance Committee received a copy of the revenues update for March 2019.

**Item #5 – RECEIVE COMMENTS FROM THE PUBLIC** - No comments from the public.

**ADJOURNMENT**

Motion was made by Trustee Pannitto, seconded by Trustee Berg, to adjourn this meeting of the Finance Committee. Vote by voice call. Chairman Curran declared the motion carried and adjourned the meeting at 5:42 p.m.

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